

McKinney - Vento Programming Documents

McKinney-Vento Education of Homeless Children and Youth Checklist

Title IX, Part A (42 U.S.C. §11431-11435)

Effective October 1, 2016

District Liaison 42 U.S.C. §11432(g)(1)(J)(ii) Duties - 42 U.S.C. §11432(g)(6)(A)

Does the District have a designated M-V Liaison?

Is the liaison trained?

Are other school personnel trained?

Rights of M-V Eligible Children 42 U.S.C.11432

Does the district have a board adopted policy pertaining to the rights of M-V students?

Does it address the following?

Immediate Enrollment

Full Participation in School and School Activities

Transportation to School of Origin

(Or) Comparable Transportation

Automatically Title I Eligible even in Non-Title I School

Free School Lunch

Did the district inform in writing all eligible students or potentially eligible students of their rights? (Should be informed 2 times per year)

Did the district use the SD DOE Know Your Rights brochure?

Dispute Resolution Policy 42 U.S.C. 11432(g)(3)(E)

Does the district have a dispute policy/procedure pertaining to M-V and does it meet the requirements?

Immediate Enrollment Pending Dispute Resolution

Notice of Rights

Liaison Assistance

Immediate Transportation to the School of Origin during Dispute Process

Comparable Services/School Participation

Notice of District Decision

Right to Appeal

Right to Appeal to SD DOE

Elimination of Barriers 42 U.S.C.§§11432(g)(1)(I) and (g)(7)

___ Has the district removed policies and procedures that create barriers in the enrollment and retention of homeless children and youth in schools?

Publically Post Information 42 U.S.C.§§11432(g)(6)(A)(vi)

___ Has the M-V liaison and school district provided public notice of the educational rights of homeless children and youths by distributing information in places where such children and youths receive services, such as schools, family shelters, and community banquets?

Identification and Documentation Best Practices - District Liaison Handbook
<http://nche.ed.gov/II/II.php>

___ Does the liaison/other trained personnel complete documentation for the liaison's records?
(Sample Intake Form Attached)

___ Does the liaison/other trained personnel complete documentation on the services needed?
(Sample Intake Form)

___ Does the liaison have a procedure to determine whether a transferring in student was previously identified?

___ Does the liaison, upon identification of a student, record in the SIMS that a student was M-V identified?

___ Does the liaison ensure that the students SIMS record remains identified until the end of the school-year even at such time as the student becomes permanently housed? (Data requirement)

Title I Set-Aside 20 U.S.C. §6313(c)(3)

___ Does the district currently have a Title I Homeless Set-aside in the Consolidated Application for Federal Title I Funds?

___ Does the district have a way to calculate the set-aside?

___ Does the district currently have identified homeless students?

___ Did the district identify homeless students last school year?

___ Does the district have a procedure for how the funds will be used for allowable Homeless Set-Aside activities?

___ Does the district use the funds both at non-Title I schools and at Title I schools?

For Technical Assistance contact: Dawnl.Smith@state.sd.us 605-773-2535 Sample Documents and Training Opportunities may be found at: <http://nche.ed.gov/>